



Proposed HDD Board of Directors Committee Descriptions

The HDD full Board meets in person Quarterly. Committees usually meet in months with no full board meeting, except November and August.

With the exception of the Executive and Governance Committees, at each Committee chair's discretion, non-board members with subject-matter/specialized expertise or diverse points of view can be invited to serve as voting members on board committees, which aids in the recruitment of new board talent, provides options for continued engagement from termed-out board members, and affords an additional layer of supervision and oversight. Committee membership shall never exceed a ratio of 1 non-board : 2 board members, and continued membership shall be reviewed annually by the Committee chair.

Executive Committee

Comprised of the Board President, Vice President, Secretary, Treasurer, and the chairs of the other four committees, the Executive Committee meets bimonthly to discuss board planning and address issues that arise in other committees. The Executive Committee may advise the Managing Director on time-sensitive issues that must be addressed prior to a full board meeting.

Governance/Nominating Committee

The Governance/Nominating Committee provides oversight of organizational and board governance. This committee coordinates the nomination and vetting process for new Board members. They also conduct the Managing Director's annual performance review.

Finance Committee

The Finance Committee conducts initial board reviews of organizational finances, including 990s, audits, and quarterly finance reports, and presents these reports to the full board. Additional fiscal oversight and guidance may be requested by the Managing Director.

Advancement Committee

Focus is on resource development, advising staff on communications/branding strategies, and increasing investment in the organization by its stakeholders (both financial investment and emotional investment, such as participation/membership).

Proposed HDD Board Committees:

Executive

- Board Planning
- Address issues that arise in other committees
- Sets Agenda for Board Meetings
- Strategic and Succession Planning

President – Jamarah Hayner

Vice President – John Friedman

Treasurer – Tom Majich

Secretary – Deena Selenow

Co-Chair of Governance – Danielle Valentino and Mark Walsh

Co-Chair of Advancement – Lisa Quateman and Lisa Gilmour

Chair of Finance – Tom Majich

Governance/Nominating

- Board Development
- Ethics
- Conflict of Interest Policy
- Evaluation of Managing Director

Co-Chairs – Danielle Valentino & Mark Walsh

Committee Members:

Connie Ramirez

Debra J.T. Padilla

Finance

- Monthly Oversight
- Annual Budget

Chair – Tom Majich

Committee Members:

Jamarah Hayner

Danielle Valentino

Raphaelle Ziemba

Advancement

- Annual gala
- House Parties
- Sponsorships
- Commissions
- Donor Receptions
- Targeted E-mail Campaigns
- 35th Anniversary Gala / 2020 Vision

Co-Chairs – Lisa Gilmour & Lisa Quateman

Committee Members:

Terez Kreis

Deena Selenow

Heidi Duckler